**Contractor’s Performance Rating**

**(MaineDOT Locally Administered Project)**

The Project Resident shall complete the rating with input from any personnel who assisted in the inspection of the work and administration of the contract. The completed form should be forwarded to the Local Project Administrator (LPA). At the Project Closeout Meeting, the rating will be discussed with the LPA and the Contractor’s Superintendent. The Resident shall assure that the rating accurately reflects the Contractor’s performance. Below and above Standard performance shall include a memo referencing documentation in the project records. Categories listed reflect areas of performance that the Contractor carried out in completing the terms and conditions of the contract.

|  |  |
| --- | --- |
| DATE:       | CONTRACTOR:       |
| MUNICIPALITY:       | WIN(S):       |
| Project Type: | Resident:       |
|  Highway Reconstruction/Rehabilitation | LPA:       |
|  Highway Resurfacing | Project Start Date:       |
|  Bicycle/Pedestrian Safety | Project Completion Date:       |
|  Traffic Signals / Intersection Safety | Original Contract Amount $      |
|  Marine Construction | Final Contract Amount $      |
|  Buildings |  |

Signatures: (All signatures are needed prior to Contractor review)

 Project Resident Contractor’s Superintendent

Local Project Administrator

Cc: MaineDOT Project Manager

 Contractor’s Main Office(s)

**CONTRACTOR PERFORMANCE RATING**

 **ABOVE BELOW**

 **QUALITY OF WORK STANDARD STANDARD STANDARD**

|  |  |  |  |
| --- | --- | --- | --- |
| 11. Contractor Quality Control |  |  |  |
| 2. Workmanship |  |  |  |
| 3. Compliance with Contract Requirements |  |  |  |
| 4. Adequacy of Personnel |  |  |  |
| 5. Contractor Engineering and Survey Layout |  |  |  |
| 6. Adequacy of Equipment |  |  |  |

 **SUBCONTRACTORS**

|  |  |  |  |
| --- | --- | --- | --- |
| 7. Prime Contractor’s Management of Subcontractors  |  |  |  |

 **COOPERATION**

|  |  |  |  |
| --- | --- | --- | --- |
| 8. Partnering (Team Building) |  |  |  |
| 9. Attitude (Cooperation) |  |  |  |

 **ENVIRONMENTAL**

|  |  |  |  |
| --- | --- | --- | --- |
| 10.Compliance with Environmental Requirements |  |  |  |

 **SAFETY**

|  |  |  |  |
| --- | --- | --- | --- |
| 11. Compliance with Traffic Requirements |  |  |  |
| 12. Compliance with Safety Requirements |  |  |  |

 **COMPLIANCE WITH FEDERAL, STATE AND LOCAL REQUIREMENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| 13. Compliance with Labor Standards  |  |  |  |
| 14. Compliance with DBE Requirements |  |  |  |

 **PROCEDURAL/ADMINISTRATIVE**

|  |  |  |  |
| --- | --- | --- | --- |
| 16. Adequacy of Supervision |  |  |  |
| 17. Adequacy of Processing Paperwork |  |  |  |
| 18. Adherence to Progress Schedule |  |  |  |

**NOTE**: **Above and Below Standard ratings must be submitted with a memo to the project file with reference to supporting documentation.**